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| Form: Course Report | Form Number | EXC-01-02-03A |
| | Issue Number and Date | 2963/2022/24/3/2 5/12/2022 |
| | Number and Date of Revision or Modification | 2/(10/12/2023) |
| | Deans Council Approval Decision Number | 50/2023 |
| | The Date of the Deans Council Approval Decision | 26/12/2023 |
| | Number of Pages | 04 |

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| 1. | School/ Center | |
| 2. | Department | |
| 3. | Program Title | |
| 4. | Program Code | |
| 5. | Course Title | |
| 6. | Course Number | |
| 7. | Credit Hours (Theory, Practical) | |
| | Contact Hours (Theory, Practical) | |
| 8. | Level of Course | |
| 9. | Year of Study and Semester (s) | |
| 10. | Date of Report (Academic Year, Semester) | |
| 11. | Course Coordinator/ Other Instructors | |

12. Content Delivery:

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|---|---|
| <input type="checkbox"/> All topics were covered as planned to achieve all ILOs | |
| <input type="checkbox"/> Not all topics were completed/ covered | Reasons for not completing all the course topics: Consequences of not completing all the course topics: Suggested compensation strategies for not completing all the course topics: |
| <input type="checkbox"/> Modifications to the content were made | Reasons for modifications: |

13. Teaching Strategies:

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|---|---|
| <input type="checkbox"/> Were following the University and School performance indicators regarding the teaching strategies such as (learning and teaching strategies are according to recent developments that are based on results of scientific research in learning and teaching, use modern technologies and electronic programs as sources of learning and teaching) | |
| <input type="checkbox"/> Not following the University and School performance indicators regarding the teaching strategies | What performance indicator/s not followed? Reasons for not following: Suggested modifications to improve: |



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| <input type="checkbox"/> Were teaching strategies effective for the specified ILOs of the course | |
| <input type="checkbox"/> Not all teaching strategies effective | What teaching strategy/ strategies not effective? Reasons for ineffectiveness: Suggested modifications to improve: |

14. Assessment Strategies:

| | |
|---|---|
| <input type="checkbox"/> Were following the University Exam and assessment policy/ policies, procedures, instructions, and forms. | |
| <input type="checkbox"/> Not following all the University Exam and assessment policy/ policies, procedures, instructions, and forms were followed | Identify what is/are not in adherence with the University policy/ policies, procedures, and forms: Reasons for not following: Suggested modifications to improve: |
| <input type="checkbox"/> Were assessment strategies effective for the specified ILOs of the course, | |
| <input type="checkbox"/> Not all assessment strategies were effective | Identify what is/ are assessment strategy/ strategies not effective? Reasons for ineffectiveness: Suggested modifications to improve: |

15. Course Results:

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|--|---------|----|----|---|----|----|---|----|----|---|---------|------|-------|
| <p>The number of students registered in the course: The number of students attended the examination: The number of students who achieve the learning outcomes that enhance learning skills and critical and analytical thinking skills in the course: For Courses taught through Online and Blended courses: The number of students who achieve the learning outcomes in courses taught through e-learning, e-teaching, and blended learning in the course: Grades:</p> | | | | | | | | | | | | | |
| Grade | A | A- | B+ | B | B- | C+ | C | C- | D+ | D | D- | F | Total |
| No. of students | | | | | | | | | | | | | |
| Percentage | Passed: | | | | | | | | | | Failed: | 100% | |
| <p>How are the course results compared to previous/expected results? Feedback of marks accreditation commission/department.</p> | | | | | | | | | | | | | |

**16. Facilities, Resources, and Administrative Issues:**

| Difficulties (if any): | Consequences on student learning |
|------------------------------------|----------------------------------|
| 1. In facilities and resources | |
| 2. In organization/ administration | |

17. Course Evaluation:

| Evaluator | Most important criticisms & strengths | Response of instructor/s to this evaluation |
|---|---------------------------------------|---|
| Student evaluation (Attach survey results) | | |
| Head of department | | |
| Peers/colleagues | | |
| External examiners/visiting reviewers. | | |

18. Plans/Actions for Improving the Course:

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| Measures proposed in previous report: | (Suggested measures to improve the quality of the course, implemented or not, and its impact on course if undertaken or not) |
| Measures taken this semester/year: | (Measures taken and results achieved) |
| Action plan for next semester/year: | (Measures will be taken, responsibility for implementing measures, the deadline for completion) |
| Recommendations to the Head of Department: | |



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| Name of the Instructor or the Course Coordinator: | Signature: | Date: |
| | | |
| Name of the Head of Quality Assurance Committee/ Department | Signature: | Date: |
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| Name of the Head of Department | Signature: | Date: |
| | | |
| Name of the Head of Quality Assurance Committee/ School or Center | Signature: | Date: |
| | | |
| Name of the Dean or the Director | Signature: | Date: |
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